

**FORKS TOWNSHIP, NORTHAMPTON COUNTY**  
**Board of Supervisors**

**11-02-2023**

**Budget Work Session Meeting Minutes**

A budget work session of the Forks Township Board of Supervisors was held on Thursday, November 2, 2023, at the Forks Township Municipal Building, Easton, PA, and was called to order by Chairman O'Neil at 6:15pm.

**Board Members:**

John O'Neil, Chairman  
Ty Corallo, Vice Chairman  
Tim Hughes, Secretary/Treasurer  
Kelly Keegan, Member  
Dean Turner, Member

**IN ATTENDANCE:**

Donna M. Asure, Township Manager  
Kacee Stout, Director of Finance

The work session was held to finalize the draft 2024 budget. The board spoke with K. Stout concerning the seven year projections and the need for additional revenue within the next year or two. A fund summary explanation was presented to the board, and they complimented Ms. Stout on this document. It explains, by fund, where the increases in expenditures are being allocated to. The fund summary does include the anticipated revenue from investments.

The general capital fund will be presented as requested by the department heads, but the following will be put into place –

- No purchases will be made prior to 2024 revenue being realized which starts April 1<sup>st</sup>
- No purchases will be ordered until it is presented to the board of supervisors on a meeting agenda

Ms. Stout reported that the \$100,000.00 budget in 2023 for Frutchey Hill Road had not been carried over into 2024 but that has now been corrected.

The budget will be presented at the November 16, 2023, board of supervisors meeting for authorization to advertise for the mandatory 20 day public review. Adoption, at this time, is set for the December 21, 2023, board of supervisors meeting.

Having no further business, the work session was adjourned at 6:38pm.