

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

10-10-2023

Budget Work Session Meeting Minutes

A budget work session of the Forks Township Board of Supervisors was held on Tuesday, October 10, 2023, at the Forks Township Municipal Building, Easton, PA, and was called to order by Chairman O'Neil at 5:30 pm.

Board Members:

John O'Neil, Chairman
Ty Corallo, Vice Chairman
Tim Hughes, Secretary/Treasurer
Kelly Keegan, Member
Dean Turner, Member

IN ATTENDANCE:

Donna M. Asure, Township Manager
Kacee Stout, Director of Finance
Rachel Sulzbach, Director of Parks & Recreation

The board reviewed the line items in the general fund which for the most part are not changing a great deal.

The board then discussed with R. Sulzbach the recreation capital fund. This account receives funds through the recreation fees charged to developers. The fees are either based on residential building or commercial properties. The projects listed for 2024 to be paid for from the recreation fee fund have been discussed with the township auditor and solicitor to make sure that under the law they qualify as allowable expenditures from this type of fund.

The board reviewed the capital projections over the next several years. The following are items for consideration in 2024 –

- A pole barn for storage of equipment used by the park department
- A master plan for both the five acres behind community park and the 50 acres in front of the public works building
- Gym curtains and controls for the community center
- Zero turn commercial lawn mowers
- A floor scrubber for gym floors
- Cardio and strength equipment for the fitness room at the community center

The board discussed future funding for the recreation capital fund. There was also discussion on increasing the recreational opportunities in the township and what that would entail such as additional staff and additional equipment.

The board briefly discussed a request for funding from Suburban EMS in the amount of \$120,000.00.

At 6:31pm upon a motion by K. Keegan, seconded by T. Hughes the board adjourned into executive session for personnel issues and announced they would not reconvene. At this time John O'Neil and Kacee Stout left the meeting.

R. Sulzbach left the executive session at 7:12pm with the board adjourning at 7:23pm.