



FORKS TOWNSHIP PLANNING COMMISSION
1606 Sullivan Trail, Easton, PA 18040

The Forks Township Planning Commission work session meeting was held at the Forks Township Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on Thursday, September 26, 2023. The meeting was opened at 7:00 p.m. by Chairperson Ian Heck followed by the Pledge of Allegiance.

Planning Commission members present:

Ian Heck, Chairperson
Matt Menkowski, Secretary
Anthony Klapatch
Hunter Keim, Alternate
Jeremy McIntosh, Alternate

Planning Commission members absent:

Kevin Jiorle
Eric Konecke, Vice Chairperson
Matt Sprung (participated via facetime)
Robert Rusnak

Others Present:

Donna M.ASURE, Township Manager
Dean Turner, Supervisor

PUBLIC COMMENT – none

APPROVAL OF PREVIOUS MINUTES

- Amended June 27, 2023 minutes of the Forks Township Planning Commission meeting – Mr. Menkowski made a motion, motion seconded by Mr. Klapatch to approve the minutes presented, there being no comments, motion carried 4-0-1 with Mr. McIntosh abstaining.
- September 14, 2023 minutes of the Forks Township Planning Commission – Mr. Keim made a motion, motion seconded by Mr. McIntosh to approve the minutes presented, there being no comments, motion carried 5-0-0.

REPORTS – None.



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CORRESPONDENCE – Mr. Menkowski announced that he received email correspondence from the Lehigh Valley Planning Commission, he will forward the emails to the Commission.

NEW BUSINESS:

1. REM (Recreational/Educational/Municipal) Zoning District Discussion

Chairperson Heck recommends that the Planning Commission review this Zoning District and have a thorough understanding of it, and if they feel changes should be made, they could present these suggestions to the Board of Supervisors. He further explained that with the recent applications they have received and reviewed from Lafayette College, it has produced some questions about the Land Development process in this district, and he would like the Planning Commission to itemize a list to discuss with the Township Building Code Official, Shawn McGlynn of SFM Consulting. One of the suggestions would be to add additional verbiage stating that if a tract of land that is fifty (50) acres as an example, or larger, the Township would require the submission of a comprehensive plan for the entire tract, showing proposed phases. Also discussed were traffic improvements, bus and vehicle parking regulations, impervious coverage, concerns regarding stormwater runoff, sidewalks, and bus shelters. The Planning Commission would also like to ask Mr. McGlynn what the threshold is when a Developer must apply to the Forks Township Planning Commission for review and approval. Chairperson Heck asked the Planning Commission to give this district some consideration, decide what they would like to accomplish, put together a list of questions for Shawn McGlynn, and invite him to attend their next work session to discuss further.

OLD BUSINESS: None

NON-AGENDA ITEMS:

1. Mr. Menkowski advised the Planning Commission that he spoke with Supervisor Chairperson John O'Neil about the Township funds available per their conversation at the September 14, 2023 Planning Commission meeting, and Mr. O'Neil stated that they do not have access to any funds, but if they have a recommendation for a project, the Planning Commission should present that to the Board of Supervisors who can then set a budget for that specific project and direct the Planning Commission.



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2. Mr. Sprung, via facetime asked about the status of the recreation path at the border of Forks Township and Tatamy Borough. Mr. Turner advised the Planning Commission that a joint public meeting was held, the annexation of the ball field is complete and municipal agreements are in place. The Board of Supervisors can now discuss the recreation path which is located near the Bushkill.
3. Mr. McIntosh inquired about the timeline for a developer to complete improvements in a Subdivision. Mr. Turner explained that typically a development is completed in phases per the Developers Agreement. Mr. McIntosh stated that the development he resides in is not complete after many years, he brought this to the attention of Shawn McGlynn, BCO of SFM Consulting and Sean Policelli, P.E., Township Engineer who are now addressing the unresolved issues.
4. Mr. Menkowski provided the Planning Commission with an update to let them know that the Township has received three (3) Request for Proposals regarding Open Space and growth management, and the Board of Supervisors will discuss this in a future work session.

PUBLIC COMMENT: None

ADJOURNMENT: There being no other business or comments, a motion was made by Mr. Keim to adjourn the meeting, motion seconded by Mr. Klapatch, motion carried 5-0-0 at 8:10 p.m.

RESPECTFULLY SUBMITTED,

Katherine M. Faubert

Katherine M. Faubert

Matthew Menkowski

Matthew Menkowski
Planning Commission Secretary