

**FORKS TOWNSHIP, NORTHAMPTON COUNTY**  
**Board of Supervisors**

**10-05-2023**

**Work Session Agenda**

**AMENDED**

7:00pm

**Call to Order and Pledge of Allegiance**

**Roll Call**

**Supervisors Comments:**

John O'Neil  
Ty Corallo  
Tim Hughes  
Kelly Keegan  
Dean Turner

**Announcements:**

**Public Comment:**

*Comments from the Public are limited to five minutes and must be in regard to non-agenda items.*

**Hearing:**

**Presentations:**

Legacy at Sullivan Trail – Resolution 2023-10-05-01 – Resolution for plan revision for new land development as required by DEP (action item)

Seifert Properties – Resolution 2023-10-05-02 – Resolution for plan revision for new land development as required by DEP (action item)

**Treasurer's Report:**

**Total Outstanding Debt.....\$ 3,253,000.00**

- A. Motion to ratify the following online/ACH payments – (action item)
  - AFLAC - ACH - \$ 522.72 – 9/28/23
- B. Motion to approve payment of vouchers received through October 2, 2023, in the amount of General Fund - \$ 882,859.50; Real Estate Fund - \$ 29,450.78; Utility Fund - \$ 317,059.30; State Liquid Fuels Fund - \$ 2,783.76. (action item)
- C. Motion to ratify the gross payroll for the pay period ending September 24, 2023, in the amount of \$ 185,089.66. (action item)
- D. Motion to approve purchase order #2926 to CivicPlus, in the amount of \$ 5,676.50 for the Civic Rec (recreation software) annual fee to be paid from the General Fund. (action item)
- E. Motion to approve purchase order #2957 to Envirep, in the amount of \$ 20,325.83 for the grinder pump replacement at the Frost Hollow Pump Station to be paid from the Utility Captain Fund. (action item)
- F. Motion to amend PO # 2906, to DeAngelo Contracting Services, for line stripping throughout the township, originally approved at the July 6, 2023 meeting, to be in the approximate amount of

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\$17,000.00 (originally \$15,000) and to be paid from the liquid fuel fund (originally from the general fund). (action item)

**Old Business:**

A. Approval of Minutes:

Motion to approve the minutes of the September 19, 2023, budget work session of the board of supervisors (action item)

Motion to approve the minutes of the September 21, 2023, regular meeting of the Board of Supervisors. (action item)

Motion to approve the minutes of the September 25, 2023, budget work session of the board of supervisors (action item)

B. 2024 Minimum Municipal Obligation (MMO) submitted by deadline of last business day in September

**Personnel:**

A. Acknowledge for the record the resignation of Matin Zia as part time community center monitor effective Saturday, October 7, 2023.

B. Motion to amend the agenda to take action on the pension payment start date for John Renner (action item)

C. Motion to ratify the commencement of pension benefit payments to John Renner effective October 1, 2023. (action item)

**Action Items:**

A.

**Discussion Items:**

**Public Comment**

**Adjournment**

**Future Meetings –**

- October 10, 2023 - Budget work session – 5:30pm – Executive Session – 6:00pm – personnel
- October 16, 2023 - Budget work session – 5:30pm
- October 19, 2023 - regular meeting – board of supervisors – 7:00pm
- October 23, 2023 – Budget work session – 5:30pm
- October 30, 2023 – possible Budget work session – 5:30pm
- November 2, 2023 – joint work session – board of supervisors/planning commission – 7:00pm
- November 13, 2023 – possible work session – 5:30pm
- November 16, 2023 – regular meeting – board of supervisors – 7:00pm
- December 7, 2023 – work session Board of Supervisors – 7:00pm
- December 21, 2023 – regular meeting - Board of Supervisors – 7:00pm