

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

6-15-2023

Agenda
7:00 pm - Regular Meeting

Open Meeting with Pledge of Allegiance

Roll Call

Supervisors Comments:

John O'Neil - Chairman
Ty Corallo - Vice-Chairman
Tim Hughes – Sec't/Treasurer
Kelly Keegan - Supervisor
Dean Turner – Supervisor

Announcements:

Public Comments:

(Comments from the Public are limited to five minutes and must be regarding non-agenda items).

Department Heads Reports

- a. Fire
- b. Police Department
- c. Finance
 - discussion and action on investments
- d. Parks & Recreation
- e. Public Works
- f. Zoning
- g. Solicitor
- h. Engineer
- i. Township Manager

Hearings:

Presentations:

Board Reports:

Planning Commission
FBA Report -

Treasurer's Report: *Secretary/Treasurer Tim Hughes*

Total Outstanding Debt.....\$ 4,091,000.00

- A. Motion to ratify the following online/ACH payments –(action item)
 - Infradapt – ACH - \$7,050.30 – 6/7/23
 - FP Finance (postage machine) - \$119.00 – 6/13/23
 - Verizon - \$1499.17 - 6/14/23

- B. Motion to approve vouchers payable received through June 12, 2023, in the amount of General Fund - a(action item)

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

6-15-2023

- C. Motion to ratify the gross payroll for pay period ending June 4, 2023, in the amount of \$ 164,986.49. (action item)
- D. Motion to ratify purchase order #2882 to Easton Quarry, in the amount of \$ 5,485.13 for rip rap stone for the Ramblewood Basin grant project to be paid from the Utility Capital Fund. (action item)
- E. Motion to ratify purchase order #2884 to Deegan Bros Roofing, in the amount of \$9,650.00 for replacement of the roof at 708 Zuckville to be paid from the General Capital Fund as budgeted in the 2023 budget. (action item)

Old Business:

A. Approval of Minutes:

Motion to approve the minutes of the June 1, 2023, work session of the board of supervisors. (action item)

- B. Industry Designation District – Motion to authorize the township solicitor to distribute the draft text amendment to create the Industry Destination District and to advertise for a hearing to consider adoption at the August 17, 2023 regular meeting (action item)

NEW BUSINESS:

A. Grants and related purchases –

All grants are considered reimbursable grants which require the township to pay the vendor and request reimbursement from the state.

i. Tasers - (action item)

- Action item would be to authorize the township manager and chief of police to prepare and advertise a bid for the purchase of tasers for the police department.

ii. LPR's - (action item)

- Action item would be to approve the purchase order for the purchase of the tasers and the first-year hosting fee with annual costs being budgeted in general fund going forward.

iii. Mobile Technology (action item) (2 year award)

- Action item would be to approve the purchase order for the purchase of 10 mobile units with installation in the amount of \$73,900.00 to be paid from grant and agree to the \$150/month increase in the Infradapt contract (from General Fund)

- B. Resolution 2023-06-15-01 – Motion to adopt resolution 2023-06-15-01, a resolution acknowledging the GIC planning module for the sewer line extension as required by DEP (action item)

- C. Resolution 2023-06-15-02 – a resolution for the destruction of township records (action item)

- D. Beverage Contract – Motion to enter into agreement with Abarta Coca-Cola Beverages, LLC to provide beverages for the community center and events for a three-year period beginning June 15, 2023.

- E. Grow NORCO Grant – Ratify the submittal of a Grow NORCO grant application, with a 50/50 match to be paid from the utility fund, for the purchase of a trailer to be used by the utility department,

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

6-15-2023

for the collection of yard waste, in the total amount of \$13,939.63 (50% from county grant = \$6,970.00) (action item)

- F. PEMA Flood Elevation project for 2611 Old River Road - Motion to authorize the township to enter into a professional agreement with Carroll Engineering for the joint services to Forks Township and Lower Mount Bethel to provide the pre-award services, sub-grantee management and construction management services for the Flood Mitigation Grant project awarded by PEMA for 2611 Old River Road. (action item)
- G. Flat Roof Replacements – Motion to authorize the township manager and facility manager to advertise a bid for the replacement of three flat roofs, above zoning, admin and at community center. (action item)
- H. 2023 Road Paving Project - Motion to authorize the township manager to work with the Director of Public Works and the solicitor to advertise for the 2023 road paving project with list of roads as provided by the Director of Public Works. (action item)

Personnel:

- A. Acknowledge for the record the retirement of Loretta Fuehrer, effective July 7, 2023, with last physical day at work, Friday, June 23, 2023. (action item)
- B. Motion to approve the hiring of James Parsons as probationary police officer, effective Wednesday, July 5, 2023 at \$32.11/hour and all benefits as outlined in the Forks Police Association agreement. (action item)
- C. Motion to rescind the rehiring of Antoine Elias as a seasonal worker for 2023 as originally approved on the May 18, 2023 agenda. (action item)

Public Comment

Adjournment

Future Meetings –

- July 6, 2023 – work session – board of supervisors – 7:00pm
- July 20, 2023 – regular meeting – board of supervisors – 7:00pm