

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

4-20-2023

Agenda
7:00 pm - Regular Meeting

THE MEETING WILL BE HELD IN PERSON AND VIRTUALLY THROUGH ZOOM
<https://us02web.zoom.us/j/89022994588>
To access by phone dial 1-929-205-6099; Meeting ID: 890 2299 4588

Open Meeting with Pledge of Allegiance

Roll Call

Supervisors Comments:

John O'Neil - Chairman
Ty Corallo - Vice-Chairman
Tim Hughes – Sec't/Treasurer
Kelly Keegan - Supervisor
Dean Turner – Supervisor

Announcements:

Public Comments:

(Comments from the Public are limited to five minutes and must be regarding non-agenda items).

Department Heads Reports

- a. Fire
- b. Police Department
- c. Finance
- d. Parks & Recreation
- e. Public Works
- f. Zoning
- g. Solicitor
- h. Engineer
- i. Township Manager

Hearings:

Top Star Liquor License – Ord. 392 - repealing Ord. 389 - motion to adopt Ordinance 392 which repeals ordinance 389 and approves the transfer of liquor license number R-18119 into Forks Township (action item)

Daniel's Conditional Use Hearing – continuation from March 16th and February 16th (action item)

Presentations:

Equi-librium's Polo Match – Motion to approve the Mass Assembly permit for the Equi-librium polo match at Braden Airpark on September 17, 2023 – possibly waive application fee (action item)

Board Reports:

Planning Commission
FBA Report -

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Treasurer's Report: *Secretary/Treasurer Tim Hughes*

Total Outstanding Debt.....\$ 4,091,000.00

- A. Motion to ratify the following online/ACH payments –(action item)
 - PSATS – webinar - ACH - \$ 55.00 – 4/6/23
 - Infradapt – (ACH) - \$7,050.30 – 4/10/23
 - FP Finance (postage machine) - \$119.00 – 4/11/23
 - AFLAC - \$522.72 – 4/11/23
 - Verizon - \$1,541.26 – 4/14/23

- B. Motion to approve vouchers payable received through April 18, 2023, in the amount of General Fund - \$ 216,972.96; Real Estate Fund - \$ 3,051,833.80; Utility Fund - \$ 672,236.33; State Liquid Fuels Fund - \$ 68,212.15; Escrow Fund - \$ 4,136.00. (action item)

- C. Motion to approve the following checks made payable to Unity Bank to begin process of opening new bank accounts – General Fund - \$ 1,500,000.00; General Capital Fund - \$ 130,655.77; Utility Fund - \$ 540,000.00; Utility Capital Fund - \$ 112,042.60; Sewer Tap In Fund - \$ 262,000.00; Real Estate Fund - \$ 37,900.06; Escrow Fund - \$ 208,000.00 and Transportation Impact Fee Fund - \$ 149,999.15. (action item)

- D. Motion to ratify the gross payroll for the pay period ending April 9, 2023, in the amount of \$ 157,195.43. (action item)

- E. Motion to approve purchase order #2853 to American Rock Salt Company, LLC, costars road salt contract, in the amount of \$ 23,809.57 to be paid from Liquid Fuels. (action item)

- F. Motion to approve purchase order #2863 to Monarch Precast Concrete, as lowest of three attempted quotes, in the amount of \$ 17,950.00, to be paid from the Utility Capital Fund as part of the Rambelwood Basin retrofit project and grant. (action item)

- G. Motion to approve purchase order #2865 to Koch 33 Collision in the amount of \$6,006.36 to be paid from the fire company allocation line for repairs to the 2020 police vehicle. (action item)

Old Business:

- A. Approval of Minutes:
Motion to approve the minutes of the April 6, 2023, work session of the board of supervisors. (action item)

- A. Resolution 2023-04-20-01 – Motion to adopt resolution authorizing Chairman of the Board of Supervisors to execute PennDot Signal Maintenance agreements for ARLE grant and GLG Kesslersville/Uhler grant. (action item)

- B. Resolution 2023-04-20-02 – Motion to adopt Resolution 2023-04-20-02 authorizing the intergovernmental agreement with the EASD for the bus patrol program. (action item)

NEW BUSINESS:

- A. Dangerous Structure – 1010 Hillside Avenue – Motion to authorize zoning department to conduct an investigation into a possible dangerous structure at 1010 Hillside Avenue. (action item)

- B. Unclaimed Property Motion to authorize the Chairman of the Board of Supervisors to sign all claim forms dealing with PA Unclaimed Property for Forks Township. (action item)

- C. Legacy at Sullivan Trail – Discussion and possible action item on the Wells Fargo license agreements related to roadway improvements at Uhler and Sullivan.

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Personnel:

- A. Motion to appoint James Frank as the Forks Township representative to the Easton Area Joint Sewer Authority with term to expire December 31, 2024. (action item)

- B. Motion to rehire the following seasonal workers effective Monday, May 15, 2023, at a rate of \$15.25/hour with no benefits as recommended by the Director of Parks & Recreation –
 - Frank Castrovinci
 - John Castrovinci
 - Connor Michel

Public Comment

Adjournment

Future Meetings –

- May 4, 2023 – joint work session of the board of supervisors and planning commission – 7:00pm
- May 18, 2023 – regular meeting – board of supervisors – 7:00pm
- June 1, 2023 – work session – board of supervisors – 7:00pm