

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

3-16-2023

Agenda
7:00 pm - Regular Meeting

THE MEETING WILL BE HELD IN PERSON AND VIRTUALLY THROUGH ZOOM
<https://us02web.zoom.us/j/89022994588>
To access by phone dial 1-929-205-6099; Meeting ID: 890 2299 4588

Open Meeting with Pledge of Allegiance

Roll Call

Supervisors Comments:

John O'Neil - Chairman
Ty Corallo - Vice-Chairman
Tim Hughes – Sec't/Treasurer
Kelly Keegan - Supervisor
- Open space update
Dean Turner – Supervisor

Announcements:

Executive session held prior to this meeting at 6pm to discuss personnel issues

Public Comments:

(Comments from the Public are limited to five minutes and must be regarding non-agenda items).

Department Heads Reports

- a. Fire
 - Grow NORCO Grant
- b. Police Department
 - Junior Police Academy – action item to authorize event and purchase insurance
 - Bike safety rodeo – action item to authorize event
- c. Finance
- d. Parks & Recreation
- e. Public Works
- f. Zoning
- g. Solicitor
- h. Engineer
- i. Township Manager

Hearings:

Daniels Health – Conditional Use Hearing - (continuation)

Presentations:

GIC Lehigh Valley - sewer line agreement

Board Reports:

Planning Commission
FBA Report -

FORKS TOWNSHIP, NORTHAMPTON COUNTY
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3-16-2023

Treasurer's Report: *Secretary/Treasurer Tim Hughes*

Total Outstanding Debt.....\$ 4,091,000.00

- A. Motion to ratify the following online/ACH payments –(action item)
 - Infradapt – ACH - \$7,050.30
 - FP Finance (postage machine) - \$119.00
 - Verizon - \$ 1,579.19

- B. Motion to approve vouchers payable received through March 13, 2023, in the amount of General Fund - \$ 378,091.40; Real Estate Fund - \$ 456,211.72; Utility Fund - \$ 19,870.46; Utility Capital Fund - \$ 2,555.40; State Liquid Fuels Fund - \$ 1,242.10. (action item)

- C. Motion to approve the following checks made payable to Unity Bank to begin process of opening new bank accounts – General Fund - \$ 3,000,000.00; General Capital Fund - \$ 500,000.00; Utility Fund - \$ 2,300,000.00; Utility Capital Fund - \$ 200,000.00; Recreation Capital fund - \$ 310,967.44; Sewer Tap In Fund - \$ 2,000,000.00; ARPA Fund - \$ 515,591.05. (action item)

- D. Motion to ratify the gross payroll for pay period ending March 12, 2023, in the amount of \$ 155,099.81. (action item)

- E. Motion to approve purchase order #2843 to Edmunds GovTech, for the utility module payment, annual hosting fee and yearly financial package support in the amount of \$ 29,050.00 to be paid as follows - \$ 17, 550.00 – General Fund and \$ 11,500.00 - utility fund. (action item)

- F. Motion to approve purchase order #2846 to Reading Fire Equipment, Inc for emergency responder gear for four fire company volunteers, in the amount of \$ 15,406.16 to be paid from the general fund fire company allocation. (action item)

- G. Motion to approve purchase order #2848 to American Rock Salt, for winter salt, in the amount of \$ 21,850.81, to be paid from the liquid fuels fund. (action item)

- H. Motion to approve purchase order #2850 to Jobsite Products, Inc, co-stars contract #181545 for the purchase of items for the Ramblewood Basin retro-fit, in the amount of \$ 29,511.09 to be paid from the utility capital fund as part of the Ramblewood Grant. (action item)

Old Business:

- A. Approval of Minutes:
Motion to approve the minutes of the March 2, 2023, work session of the board of supervisors. (action item)

- B. LNAA Agreement –
Motion to authorize Chairman of the board of supervisors to execute the revised agreement with the Lehigh Northampton Airport Authority concerning changes to the Braden Airpark agreement to allow for planes with wider wingspans (action item)

- C. Open Space Referendum – continued discussion (possible action item)

NEW BUSINESS:

- A. Resolution 2023-03-16 – resolution for the destruction of records (action item)

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Board of Supervisors

3-16-2023

- B. Industrial Appraisal Company – motion to accept quote in the amount of \$13,900 from Industrial Appraisal Company (IAC) for a fixed asset appraisal and \$1600 yearly annual ongoing costs to provide annual updates (action item)
- C. Solid Waste and Recycling disposal bids - – Discussion and action on bids opened on March 10th for disposal of solid waste and recycling (action item)
- D. Authorization to bid trash hauler – Motion to authorize the solicitor, working with the Director of Public Works and Township Manger to advertise a sealed bid for Forks Township trash hauler services. (action item)

Personnel:

- A. Motion to ratify the hiring of Nathan Bargiel, Parks Laborer, at a rate of \$26.00 per hour with benefits as outlined in offer of employment, effective Monday, March 13, 2023. (action item)

Adjournment

Executive Session: YES NO Purpose _____

Next Meeting:

- Board of Supervisors – work session – April 6, 2023 – 7pm
- Board of Supervisors – regular meeting – April 20, 2023 – 7pm