

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

1-18-2024

Agenda
7:00 pm - Regular Meeting

Swearing in of new supervisor – Gene Parziale

Open Meeting with Pledge of Allegiance

Roll Call

Supervisors Comments:

John O’Neil - Chairman
Ty Corallo - Vice-Chairman
Tim Hughes – Sec’t/Treasurer
Dean Turner – Supervisor
Gene Parziale - Supervisor

Announcements:

Executive session was held this evening, Thursday, January 18th at 6:30pm for personnel issues.

Public Comments:

(Comments from the Public are limited to five minutes and must be regarding non-agenda items).

Hearings:

Cell Tower Conditional Use – Verizon – 2100 Bushkill Park Drive – (action item)

Presentations:

Department Heads Reports

- a. Fire
- b. Police Department
- c. Finance
- d. Parks & Recreation
- e. Public Works
- f. Facilities
- g. Zoning
- h. Solicitor
- i. Engineer
- j. Township Manager

Board Reports:

Planning Commission
FBA Report
EAJSA

Treasurer’s Report: *Secretary/Treasurer Tim Hughes*

Total Outstanding Debt.....\$ 3,253,000.00

- A. Motion to ratify the following online/ACH payments –(action item)
 - Infradap – ACH - \$7,050.30 – 1/09/24
 - FP Finance (postage machine) - \$119.00 – 1/17/24
 - BMO – ACH - \$142,327.35
 - AFLAC – ACH - \$250.92 – 1/12/24

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- B. Motion to ratify vouchers payable received through January 8, 2024, in the amount of Fidelity Bank General Fund (to close account) - \$ 92,102.63 and Fidelity Bank Utility Fund (to close account) - \$ 4,630.14. Both amounts were transferred to the correct funds at Unity Bank (action item)
- C. Motion to approve vouchers payable received through January 16, 2024, in the amount of General Fund - \$225,162.56; Real Estate Fund - \$ 14,599.86; Utility Fund - \$ 400,037.72; Utility Capital fund - \$ 483.50; State Liquid Fuels Fund - \$ 9,550.94; Escrow Fund - \$ 12,624.95. (action item)
- D. Motion to ratify the gross payroll for the pay period ending January 14, 2024, in the amount of \$ 182,418.55. (action item)

Capital Purchases

- A. Bucket Truck – Discussion and possible action on the request to purchase a 2024 bucket truck, in the amount of \$166,726.00, as budgeted in the general capital and utility capital funds for 2024.

Old Business:

A. Approval of Minutes:

Motion to approve the minutes of the January 2, 2024, reorganization meeting of the board of supervisors. (action item)

- B. Motion to approve the minutes of the January 2, 2024, work session of the board of supervisors (action item)
- C. Motion to approve the minutes of the January 8, 2024, special meeting of the board of supervisors (action item)
- D. Motion to amend the dates and times of the planning commission meetings for 2024 as follows: regular meetings, second Thursday of each month starting at 7:00pm; work sessions, fourth Thursday of each month starting at 6:00pm; joint work sessions on February 22nd, May 2nd, August 22nd and November 7, 2024, starting at 7:00pm. (action items)

NEW BUSINESS:

- A. Puzzle HR – discussion and possible action on entering into agreement
- B. Lower Road – discussion on this paper road – possible action item
- C. GIC Lehigh Valley – reduction of bond request - Motion to reduce the bond for GIC Lehigh Valley in the amount of \$3,246,745.00 as recommended by Gilmore & Associates (action item)
- D. Vigr Firearms Training – Discussion by the board on approval of contract and insurance limits. (action item)

Personnel:

- A. Motion to approve the hiring of James N. Scoble as Patrol Officer for the Forks Township police department at a rate of \$32.91 per hour and all other benefits as outlined in the Forks Police Association agreement effective January 29, 2024 (action item)
- B. Motion to appoint Kevin Jiorle as alternate member of the planning commission with a term to expire December 31, 2025 (action item)
- C. Motion to appoint Jeremy McIntosh as a full voting member of the planning commission with a term to expire December 31, 2026. (action item)

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Public Comment

Adjournment

Future Meetings –

- February 1, 2024 – work session – 7:00pm
- February 15, 2024 – regular meeting – 7:00pm
- February 22, 2024 – Joint meeting with planning commission – 7:00pm