

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

01-03-2023

Work Session Agenda

Immediately following reorganization meeting
Forks Township Municipal Building

Call to Order

Public Comment:

Comments from the Public are limited to five minutes and must be in regard to non-agenda items.

Supervisors Comments:

Ty Corallo
Tim Hughes
Kelly Keegan
John O'Neil
Dean Turner

Announcements:

Treasurer's Report:

- A. Motion to ratify vouchers payable received through December 27, 2022, in the amount of General Fund - \$ 110,368.23; Utility Fund - \$ 13,137.95; State Liquid Fuels - \$ 24,397.65; Escrow Fund - \$ 36,922.93. (action item)
- B. Motion to ratify the gross payroll for pay period ending January 1, 2023. (action item)

Old Business:

- A. Approval of Minutes:
Motion to approve the minutes of the December 15, 2022, regular meeting of the Board of Supervisors. (action item)

Personnel:

- A.

Action Items:

- A. Motion to authorize Kacee Stout, Director of Finance, to attend the GFOA Annual Conference on April 2 through April 5, 2023, at the Hershey Lodge and Convention Center at a cost of approximately \$1081.50 plus mileage and meals
- B. Motion to authorize the township solicitor, township manager and public works director to prepare the bid specifications and advertise for trash and recycling contract
- C. Steeplechase North – Phase V –
 - Execute bill of sale for utilities
 - Close out of project and close letter of credit in the amount of \$165,908.44 and escrow when all invoices have been satisfied
- D. Motion to acknowledge the close out of the maintenance period and project of the Victaulic Guest House Parking Lot Expansion land development project as recommend by Gilmore and Associates letter of December 15, 2022.

Discussion Items:

- A.

Adjournment

Executive Session needed – yes/no

Upcoming Meetings:

- Work session – Thursday, January 5, 2023
- Regular meeting – Thursday, January 19, 2023 – 7:00 pm